

HERITAGE COMMISSION (HC)  
TOWN OF HOOKSETT



MINUTES OF MEETING  
February 25, 2014

Members present: Kathie Northrup, Jim Sullivan, Scott Riley.

Meeting called to order at 6:45 p.m. at the library.

Jim moved acceptance of the 9/24/13 minutes; Scott seconded. Unanimously approved.

There were no meetings in October (no business), November (no quorum), December (usual practice), and January (only 2 members available).

**PUBLIC INPUT:** None

**COMMUNICATIONS, CORRESPONDENCE AND MISCELLANEOUS:**

1. Kathie reported on receipts for sales of merchandise in October through January at outlets and special events and sales through the chair.
2. Approved expenses: Veterans' Park account June-Oct \$121.87; general account Jul-Dec \$292.34
3. New CEO requested pictures of transportation-related scenes; Kathie has provided a few.
4. Approved budget request for f/y 2014-2015. Council and Budget have recommended the total of \$3,500 as requested—\$1,000 general operating expenses and \$2,500 historic marker account.
5. Kathie got a \$25 donation from someone for whom she made copies of 2 pictures from the dedication, was deposited to Veterans' account. Also sold a copy of the State Register photo of the old town hall, deposited to our general fund.
6. Chamber of Commerce requested photos; used one of the Lilac Bridge on their FB page.
7. For Christmas sent list of merchandise to the Banner for gift-giving edition and for town website.
8. Kathie asked for funds to purchase a State Register sign for the Pinnacle. Jim moved to spend \$40 for sign; Scott seconded. Approved.
9. Kathie asked Dr. Shankle to put a link to the Barn Tax Incentive on the Assessor's page. Also did a press release reminding people about the program, published 2/13/14 in the Banner.
10. Kathie has talked with the new Robie's operator; he will take our merchandise to sell.
11. Kathie requested money to order more collage posters. Jim moved to expend funds for the purchase of 10 each of the barns and stone walls posters; Scott seconded. Unanimously approved.
12. Discussed application of potential new commission member. Members wanted clarification from Admin as to what was expected of us. Jim will get more info.

Deferred to next meeting:

1. 3/11/13 minutes: RSA 91-A. Members were forwarded a summary by the council and asked to read. Jim said there were no changes; it was meant to be a refresher. We want to revisit this issue; Jim will review with members.

**NEW BUSINESS:**

Town Hall Preservation

Kathie suggested the HC make a donation to Town Hall Preservation Committee with funds from the sale of our merchandise line. After discussion, Scott made a motion to donate \$500 to the

preservation effort; Jim seconded. Unanimously approved. Kathie will do the paperwork necessary for the transfer of funds to the trust account.

Kathie proposed that the HC and HHS host a Town Family Feud fund-raiser in the spring with the proceeds benefitting the old town hall preservation project. Members agreed. Talked about a few dates in June; Jim will contact the library about the availability of a Friday night.

### Heritage Day

Discussed our participation in the annual Heritage Day in May. Kathie asked members about exploring an architectural walking tour of the village highlighting the various architectural styles. Members agreed. Kathie will make some contacts to get more details, i.e., guide availability, cost, etc.

### **OLD BUSINESS:**

#### Veterans' Park

About 170 people attended the dedication on 10/6/13 which was moved to the Legion because of inclement weather. Both the end result of the park and the dedication ceremony were very well received.

Kathie reported to council on completion of the project at their December 11 meeting.

Kathie proposed because the bridge area is now being kept up that we purchase a State Register sign for \$40. Jim moved; Scott seconded. Unanimously approved to be paid for with funds from our general account. Kathie will purchase.

Because of a setting on the camera, regrettably there was no sound on the tape of the dedication. Could use the video and perhaps do some kind of a narrative for sound. A copy of the program has been put on the HC page on the town website.

Rolling Thunder, a POW/MIA group, has asked the council for a tribute to POWs/MIAs. They suggested a chair inside a building but having a chair at the park was also discussed. After being contacted by Dr. Shankle, Kathie offered to get an estimate and some info. She did.

#### Neighborhood Heritage District

Final public meeting was held in January regarding the NHD project. Consultants are now working on a way to possibly help achieve some of end goals without a NHD.

#### Demolition Review Regulation

Kathie will invite an experienced person from Concord to meet with us regarding some possible changes, composition of the Demo Review Committee, and the creation of procedures. We also want to look at the demo permit for possible amendments in order to facilitate our review.

#### Head School

Closed up for the season in October. Marms had only first graders this year (3<sup>rd</sup> grade changing to spring), one out-of-district class, an adult group, an open house on Heritage Day, and Haunts and Spirits for Halloween. Approximately 165 students attended the living history classes in 2013.

They had a presence at the Robie's 11/2/13 open house.

Assignments

1. Kathie, bring merchandise to Robie's
2. Kathie, order more collage posters
3. Kathie. do paperwork for transfer of funds to old town hall committee
4. Jim, possible dates for Feud
5. Kathie, contacts re Heritage Day
6. Kathie, invite guest re demo regulation

Meeting adjourned at 7:55 p.m.

Kathleen Northrup, Chair  
March 1, 2014

Next regular meeting Tuesday, March 25, 2014 - 6:45 p.m., at the Library